



6131 Taylorsville Road  
Huber Heights, OH 45424  
937.233.1423 Fax 937.233.1272  
www.hhoh.org

## FESTIVAL/SPECIAL EVENT APPLICATION DEPARTMENT OF ZONING

Certificate No \_\_\_\_\_

Application is hereby made for a zoning certificate, and the statements herein are made a part thereof. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of fact or expression of fact, either with or without intention on the part of the applicant, such as might or would operate to cause the issuance of a permit in accordance with this application, shall constitute sufficient ground for the revocation of such permit at any time. For all returned checks, a \$20 penalty charge will be levied on all applicants.

Please submit name and address of record title owner and a notarized statement authorizing use of land for sales activity and a **plot plan** indicating display area. **The elimination of parking spaces is not permitted.**

### Please Print

Location \_\_\_\_\_

\_\_\_\_\_  
*Name of Business or Public Organization*

\_\_\_\_\_  
*Address of Business or Public Organization*

\_\_\_\_\_  
*Phone No.*

Type of Activity: \_\_\_\_\_  
*(Circle One) Festival / Carnival / Concert / Tournament / Display*

Dates of Event: \_\_\_\_\_ Tent Size(s): \_\_\_\_\_

Issued To: \_\_\_\_\_  
*(Circle One) – Owner / Manager / Employee*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Zoning Officer's Signature

\_\_\_\_\_  
Date

### APPLICANT MUST SUBMIT SITE PLAN INDICATING LOCATION OF BOOTHS, RIDES, TENTS, OR DISPLAYS.

(Office Use Only)

Zoning District \_\_\_\_\_ Section \_\_\_\_\_ Title \_\_\_\_\_ Chapter \_\_\_\_\_

Fee: **\$30** Date Paid: \_\_\_\_\_ Cash/Check: # \_\_\_\_\_ Receipt: \_\_\_\_\_