



6131 Taylorsville Road  
Huber Heights, OH 45424  
937.233.1423 Fax 937.233.1272  
www.hhoh.org

**New Construction, Commercial, Industrial Permit Application**

**Office Use Only**  
Permit # \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Type of Structure Proposed:**

- New Construction: Single Family Dwelling
- New Construction: Apartment Building
- New Construction: Industrial
- New Construction: Office
- New Construction: Condominium
- New Construction: Commercial
- New Construction: Other \_\_\_\_\_
- Commercial/ Industrial Remodeling
- Commercial/ Industrial Addition
- Commercial/ Industrial Other \_\_\_\_\_
- Cell Tower – New (Application fee - \$100)
- Cell Tower – Equipment Modification or Replacement (Application fee - \$100)

**Application Fees are \$150.00 Up to 5,000 Sq. Ft.; Plus \$50.00 per Each Additional 1,000 Sq. Ft.  
Submissions must include 3 copies of site and construction plans drawn to scale**

**Proposed Structure:**

Estimated Cost: \$ \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Size: Length: \_\_\_\_\_ Width : \_\_\_\_\_ Height : \_\_\_\_\_ Total Square Footage: \_\_\_\_\_

Setbacks: Rear Line: \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_ Front: \_\_\_\_\_

*Application must be filled out legibly, completely and accurately.*

**All fees are due upon submittal of application. Application fees are NON-REFUNDABLE.**

Application is hereby made for zoning certificate, and the statements herein are made a part thereof. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of fact or expression of fact, either with or without intention on the part of the applicant, such as might, or would, operate to cause the issuance of a permit in accordance with this application, shall constitute sufficient ground for the revocation such permit at any time. The applicant is responsible for Third party and/or in-house professional costs incurred by the City for legal and engineering services. The fee schedule for legal and engineering services is available upon request. (Ordinance 87-O-231, Effective 4/2/87) (Ordinance 87-0-272, Effective 11/21/87)

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date Paid: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Cash / Check: # \_\_\_\_\_ Receipt Number: \_\_\_\_\_