

REZONING APPLICATION SUBMITTAL CHECKLIST
CITY OF HUBER HEIGHTS



PLANNING DEPARTMENT

- Submit a statement addressing the following items:
 1. What is the proposed disposition of any existing structures on the property?
 2. In what ways will the proposed rezoning and proposed use benefit the community or the surrounding area in terms of convenience, welfare, or other considerations?
 3. Are the proposed zoning districts and use compatible with surrounding uses?
 4. Is any data available to indicate a need for the proposed zoning district in this area?
 5. List any other reasons supporting the request for rezoning.
- Submit an application map containing the following information:
 1. Property for rezoning along with dimensions and distances necessary to define the limits of the proposed district.
 2. Outline of lots and streets around subject property sufficient to identify location.
 3. Mailing labels of the names and addresses of all owners of property within 200' of proposed property to be rezoned referenced to the parcels shown on the Application Map.
 4. Current zoning of subject property and surrounding properties.
 5. Any existing structures on subject property and dimensions to the property line.

Eight copies of these plans must be submitted as well as an 8½ x 11” version of the site plan.

- Other information as requested by the City.