



6131 Taylorsville Road
Huber Heights, OH 45424
937.233.1423 Fax 937.233.1272
www.hhoh.org

FESTIVAL/SPECIAL EVENT APPLICATION DEPARTMENT OF ZONING

Certificate No _____

Application is hereby made for a zoning certificate, and the statements herein are made a part thereof. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of fact or expression of fact, either with or without intention on the part of the applicant, such as might or would operate to cause the issuance of a permit in accordance with this application, shall constitute sufficient ground for the revocation of such permit at any time. For all returned checks, a \$20 penalty charge will be levied on all applicants.

Please submit name and address of record title owner and a notarized statement authorizing use of land for sales activity and a **plot plan** indicating display area. **The elimination of parking spaces is not permitted.**

Please Print

Location _____

Name of Business or Public Organization

Address of Business or Public Organization

Phone No.

Email Address

Type of Activity: _____

(Circle One) Festival / Carnival / Concert / Tournament / Display

Dates of Event: _____ Tent Size(s): _____

Issued To: _____

(Circle One) – Owner / Manager / Employee

Applicant's Signature

Date

Zoning Officer's Signature

Date

APPLICANT MUST SUBMIT SITE PLAN INDICATING LOCATION OF BOOTHS, RIDES, TENTS, OR DISPLAYS.

(Office Use Only)

Zoning District _____ Section _____ Title _____ Chapter _____

Fee: **\$30** Date Paid: _____ Cash/Check: # _____ Receipt: _____