FESTIVAL/SPECIAL EVENT APPLICATION
DEPARTMENT OF ZONING

Certificate No____________________

Application is hereby made for a zoning certificate, and the statements herein are made a part thereof. It is understood and agreed by the applicant that any error, misstatement or misrepresentation of fact or expression of fact, either with or without intention on the part of the applicant, such as might or would operate to cause the issuance of a permit in accordance with this application, shall constitute sufficient ground for the revocation of such permit at any time. For all returned checks, a $20 penalty charge will be levied on all applicants.

Please submit name and address of record title owner and a notarized statement authorizing use of land for sales activity and a plot plan indicating display area. The elimination of parking spaces is not permitted.

Please Print

Location____________________________________________________________________________________

Name of Business or Public Organization

Address of Business or Public Organization Phone No.

Email Address

Type of Activity: ____________________________________________

(Circle One) Festival / Carnival / Concert / Tournament / Display

Dates of Event: ____________________________ Tent Size(s): ____________________________

Issued To: ____________________________________________

(Circle One) – Owner / Manager / Employee

Applicant’s Signature Date

Zoning Officer’s Signature Date

APPLICANT MUST SUBMIT SITE PLAN INDICATING LOCATION OF BOOTHS, RIDES, TENTS, OR DISPLAYS.

(Office Use Only)

Zoning District __________ Section __________ Title __________ Chapter __________

Fee: ______$30____ Date Paid: ______________ Cash/Check: #_________ Receipt: ________________