



**Military and Veterans Committee
Military Honor Banner Program**



Application

The City of Huber Heights Military Honor Banner Program was created for residents to pay tribute and honor family members that are active military service personnel, veterans, or sacrificed their life while serving.

Upon submittal of this application, please review the Military Honor Banner Program Guidelines for further details. The cost per banner is \$165 for the production and bracket. Please send a check or money order payable to the City of Huber Heights Military Honor Banner Program with the enclosed completed application to:

**Military Honor Banner Program
6131 Taylorsville Rd. Huber Heights, Ohio 45424**

Honoree Information

Name of Service person: _____
 First MI (if used on banner) Last

*Spelling of Service person’s name on the banner will be taken directly from the application.

Is Service person a resident of the City of Huber Heights? Yes No

Branch of the U. S Military Service:

- | | | | | |
|----------|----------------|-----------|---------|-------------|
| Army | Navy | Air Force | Marines | Coast Guard |
| Reserves | National Guard | | | |

Please indicate the type of banner you would like to order:

- | | | |
|-------------|---------|----------|
| Active Duty | Veteran | Memorial |
|-------------|---------|----------|

Honoree Dates of Service: Enlistment Date: _____ Discharge Date: _____

Honoree current or last rank in service: _____

To qualify for an active duty banner, honorees must meet the following requirements:

- Active duty military personnel of the United States Armed Forces; AND
- Current Huber Heights resident or Huber Heights is individual’s hometown; OR
- An immediate family member of a Huber Heights resident. (parent, spouse, child, sibling, grandchild, child-in-law).

Photograph:

It is suggested that purchaser provide the official military portrait of the honoree. The photograph must be of the service person in uniform.

A High-Resolution Photograph (40" wide at 100 dpi, approximately 5mb or larger) is preferred.

A 5x7 or larger color photograph can also be provided. Photograph must be of good quality and will not be returned. Please do not send original photograph.

Applicant Contact Information

Name of person submitting application: _____

Relation to Service person: _____

Address of applicant: _____

City: _____ State: _____

Phone number of applicant (H): _____ (C): _____

Email of applicant: _____

Applications must include:

Official military photo (High Res digital preferred, or 5X7 or larger) and verification of military status (Military ID or DD214 form)

To verify military status, the following resources are available:

The Department of Defense website: <http://www.defense.gov>

Veterans Service Records: <http://www.archives.gov/veterans/military-service-records>

Servicemembers Civil Relief Act (SCRA) Website <https://scra.dmdc.osd.mil>

**Application cut-off Dates: Monday of the last full week of April for Memorial Day
Monday of the last full week of September for Veteran’s Day**

Office Use Only

Date Received: _____

Photograph received: Yes No

Verification of military status: Yes Type: _____ No

Date of Installation: _____

Location of Banner: _____

Date Banner removed: _____

Notes: